| ALCALDÍA MAYOR DE BOGOTÁ D.C. SECRETARÍA DE INTEGRACIÓN SOCIAL | TOI<br>PROCESO PRESTACIÓN DE SERVICIOS SOCIALES<br><br>FORMATOLISTA DE VERIFICACIÓN DE LIMPIEZA, DESINFECCIÓN Y ACCIONES CORRECTIVAS | Código: FOR-PSS-068<br>**Versión:** 0<br>**Fecha:** Memo Int. XXXXX – XX/XX/XXXX<br>Página: 1 de 4 |
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**1. NOMBRE DE LA UNIDAD OPERATIVA:** Comunidad de Cuidado los Robles

**MES:** Julio **AÑO:** 2024

**2. Nombre del responsable del diligenciamiento:** Astrid Villalobos

| 4. Áreas, a considerar | 3. Semana Uno del 01 al 07 | | | | | | | 3. Semana Dos del 08 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
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| **CONSULTORIOS Y OFICINAS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Oficina primer piso | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | |
| Oficina segundo piso | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | |
| Archivo | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | |
| Área de Procedimientos | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | |
| Stock medicamentos | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | | | | ✓ | | | | |
| **COMEDOR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | | | | ✓ | ✓ | | ✓ | ✓ | | | ✓ | ✓ | ✓ | | | | |
| Paredes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Techos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ventanas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mesas y Sillas | | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | | | | ✓ | ✓ | | ✓ | ✓ | | | ✓ | ✓ | ✓ | | | | |
| **BAÑOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sanitario | | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | | | | |
| Orinales | | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | | | | |

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| Lavamanos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Espejo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paredes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Techos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ventanas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Puertas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Papeleras | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pasamanos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dispensadores | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **CUARTO DE ALMACENAMIENTO DE RESIDUOS SÓLIDOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Canecas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paredes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Techos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ventanas - angeos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Puerta | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Básculas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **OTROS ELEMENTOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Patios | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 4. Áreas, a considerar | 3. Semana Uno del 01 al 07 | | | | | | | 3. Semana Dos del 08 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
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| Ventanas de exteriores | | | | | | | | | | | | | | | | | | 1 | | | | | | | 1 | | | | | | | | | | | |
| Puntos ecológicos | | | | 1 | | | | | | | | 1 | | | | | | | 1 | | | | | | 1 | | | | | | | | | | | |
| Lockers | | | | | | | | | | | | 1 | | | | | | | | | | | | | 1 | | | | | | | | | | | |
| Elementos de aseo | | | | 1 | | | | | | | | 1 | | | | | | | | | | | | | 1 | | | | | | | | | | | |

| 5.<br>OBSERVACIONES | 6.<br>ACCIONES CORRECTIVAS<br>(TIEMPO PROPUESTO) | 7.<br>RESPONSABLE(S) |
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